



MOBILE PHONES, TABLETS AND RECORDING DEVICES

Dear Parents and Guardians,

Please review the following rules with your child.

Mobile phones brought to school must remain switched off and stored in school bags. Students must not use personal mobile phones on school premises during the school day. After dismissal, phones may be used only in the designated green zone between the administration entrance and the main gate.

If a student needs to contact a parent during the school day, they should ask their corridor supervisor for permission to use the school phone or extension.

Tablets may be used only for approved academic purposes. They must not contain an active SIM card or be used for games, social media or non-academic browsing.

Students must not take photographs or make video or audio recordings on school premises or school buses using a phone, tablet or any other device without prior permission from the School Administration. This applies whether or not the material is shared. Unauthorised recording or sharing will be investigated and may result in disciplinary action, particularly where another student's privacy or safety is affected.

If a student uses a mobile phone in breach of these rules, the phone may be taken and stored securely until dismissal. Parents will be informed. Repeated violations will require parent involvement, which may include collection of the phone, a meeting with the Head Supervisor or School Administration, and a written guarantee. Any further violation may result in action under the school's behaviour policy.

Students should use cash or a physical debit/credit card for canteen purchases and should not rely on a mobile phone to make payments.

Thank you for helping us maintain a focused learning environment and protect the privacy of everyone in our school community.

School Administration